



CEIST CLG

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CEIST

Training and Event Planner

2019-2020



Induction for Newly Appointed Principals 2019			
Date	Friday August 16th 2019		
Time	10.00am – 3.30pm		
Venue	CEIST Office, Kill, Co. Kildare		
Middle Leadership Programme –Summer 2019			
Date	Tues August 13	Wed August 14	Thurs August 15
Time	10.00 – 5.00 pm	9.00 – 4.00 pm	9.00 - 2.00 pm
Venue	The Emmaus Centre, Swords, Co. Dublin		
Induction for Newly Appointed Deputy Principals 2019			
Date	Monday August 19th 2019		
Time	10.00am – 3.30pm		
Venue	CEIST Office, Kill, Co. Kildare		
Student Council Training will take place in 2019/2020			
Dates & Venues to be agreed.			
Ethos Induction for Newly Appointed Teachers in CEIST Schools 2019			
Date	Tuesday September 10th 2019		
Time	3.00pm – 6.00pm		
Venue	Killeshin Hotel, Portlaoise, Co. Laois		
CEIST Annual Conference 2019			
Date	Thursday & Friday September 26th & 27th 2019		
Venue	Hodson Bay Hotel, Athlone		
Boards Changing 2019			
Date	Tuesday October 15th 2019		
Board Training 2019			
At first meeting of new Board – dates to be agreed.			
Formal School Visits 2019/20			
Dates to be agreed.			
Chairpersons' Day 2019			
Date	Tuesday October 22nd 2019		
Time	10.00am to 2.00pm		
Venue	Tullamore Court Hotel, Tullamore		
JMB New Board Induction Training 2019			
Date	Saturday 9th, 16th & 23th November 2019		

Principal Winter Network Meetings – 2019			
Date	Tues. December 3rd	Thurs. December 5th	
Time	10.30am – 1.00pm	10.30am – 1.00pm	
Venue	Presentation Secondary School, Mitchelstown.	CEIST Office, Kill, Co. Kildare	
Date	Tues. December 10th	Mon. December 9th TBC	
Time	10.30am – 1.00pm	10.30am – 1.00pm	
Venue	Galway Education Centre	Navan Education Centre	
Deputy Principal Network Meetings 2020			
Date	Tues. January 14th	Thursday January 16th	
Time	10.00am – 1.00pm	10.00am – 1.00pm	
Venue	Thurles - TBC	Hodson Bay Hotel, Athlone	
Finance Sub-committee Training 2020			
Date	Saturday January 18th	Saturday January 25th	
Time	11.00am – 1.00pm	11.00am – 1.00pm	
Venue	Hodson Bay Hotel, Athlone	Clayton Hotel Silver Springs, Cork.	
RE Teacher CPD-2020			
Date	Thurs January 30	Mon February 3	Tues February 4
Time	10.00 – 3.00 pm	10.00 - 3.00 pm	10.00 - 3.00 pm
Venue	Hodson Bay Hotel, Athlone.	Clayton Hotel Silver Springs, Cork.	Newpark Hotel, Kilkenny
Middle Leadership Programme – Spring 2020			
Dates & Times	Weds. January 22nd 5.00-8.00pm	Sat. February 1st 10.00am – 4.00pm	
	Weds. February 12th 5.00-8.00pm	Sat. February 29th 10.00am – 4.00pm	
Venue	Mayo Education Centre, Castlebar.		
Student Leadership Conference – 2020			
Date	Week beginning March 9th (Day TBC)		
Time	10.00am – 3.00pm		
Venue	St. Patrick's College, Drumcondra		

Principal Summer Network Meetings 2020	
Date	Thursday 11th June 2020
Times	11.00am – 1.00pm
Venue	Mount St Anne's, Killenard, Co. Laois
Middle Leadership Programme –Summer 2020	
Date	Tuesday 11th to Thursday 13th August 2020
Times	TBC
Venue	Mount St Anne's, Killenard, Co. Laois
CEIST Submissions Calendar	
Month	Action
SEPT.	Prepare School Annual Accounts for forwarding to School Accountant.
OCT.	Oct. 1st – Final date for submission of School Annual Report to Trustees Oct 1st – Final date for submission of School Annual Statistical Return to Trustees Oct. 31st – Final date for submission of Annual Licence Fee to Trustees
SEPT-OCT-NOV	BoM and Finance Sub Committee (FSC) review and approve School Annual Accounts
Jan	Jan 15th – Final date for submission of School Annual Accounts and Reports to Trustees. TBC BMCK
APR-MAY	School Annual Budget to be prepared, reviewed and approved by FSC and BoM
MAY	May 31st – Final date for submission of School Annual Budget to Trustees
SEPT-JUNE	Submit all Board of Management minutes and FSC reports to Trustees once signed off by the BoM
ON-GOING	Submit Policies for ratification by Trustees
CEIST Board of Directors Meetings.	
2019	2020
August 21 st 2019 September 26 th 2019 November 7 th 2019 December 12 th 2019	January 30 th 2020 March 19 th 2020 May 5 th 2020 June 10 th 2020
Appendix V applications must be submitted at least 8 days prior to a Board meeting to be considered at that meeting.	