PART A
Community Sport Facilities Fund 2026 (CSFF)
Eligibility Review Questionnaire for Application for CSFF Capital Works Funding

PART A.1

Notes:
The purpose of this Eligibility Review Questionnaire, is to assist Boards of Management (BoM) to understand the criteria that will be used to assess applicants eligibility in relation to the CSFF 2026 Programme.
Every question must be answered in order to submit the questionnaire.

Details:

	Roll No.:	
	Name of Person Completing the Questionnaire:	
	Position of Person Completing the Questionnaire:	
	Confirm that the Person completing the Questionnaire has the BOM's authority to submit it:	

Section 1

Item	Component	Eligibility Question	Response (Yes/No)
1	**Access to Facilities**		
1.1	Access to Facilities	Does the BoM agree to permit community use of school lands and facilities for a minimum period of 10 years, the duration of the 2026 Community Sport Facilities Fund (CSFF) grant agreement?	Yes / No
1.2	Access to Facilities	Does the BoM acknowledge that a formal Licence Agreement with the Sports Club will be required for a minimum term of 10 years, subject to Formal CSFF grant approval?	Yes / No
1.3	Access to Facilities	Does the BoM confirm that it will establish appropriate governance arrangements to oversee the management, operation, insurance and maintenance of the funded facilities for the full grant period?	Yes / No

1.4	Access to Facilities	Does the BoM acknowledge that if the funded facilities cease to be available for their approved purpose during the grant period, the funder may seek repayment of all or part of the grant, regardless of cause?	Yes / No
2	**Funding and Financial**		
2.1	Funding and Financial	Does the BoM understand that the maximum grant rate of 95% of eligible project costs will apply to Local Grants and the BoM will have to fund any shortfall and retention of 10% of the grant sum will be retained by the funder until all the Terms and conditions have been complied with?	Yes / No
2.2	Funding and Financial	Can the BoM confirm that it has a minimum of an additional 20% of the total project cost incl Vat available as a contingency to cover increased / unforeseen costs in addition to the 5% of the costs identified in item 2.1?	Yes / No
2.3	Funding and Financial	Does the BoM acknowledge responsibility for meeting any funding shortfall required to complete the project?	Yes / No
2.4	Funding and Financial	Does the BoM understand that CSFF funding operates on a staged reimbursement basis and that works must be forward-funded by the BOM?	Yes / No
2.5	Funding and Financial	Does the BoM understand that they will be responsible for managing the grant.	Yes / No
2.6	Funding and Financial	Does the Board of Management (BoM) acknowledge and understand that any additional funding required for the project, beyond the CSFF Grant and any funding provided directly by the BoM, must be sourced from other non-borrowed contributions?	Yes / No
2.7	Funding and Financial	Is the BoM fully tax compliant?	Yes / No
2.8	Funding and Financial	Is the proposed Sports Club fully tax compliant?	Yes / No
3	**Governance and Compliance**		
3.1	Governance and Compliance	Does the BoM confirm that no charge, lien, or security interest in favour of the Sports Club will be placed on the school property?	Yes / No

3.2	Governance and Compliance	Has the BoM reviewed and agree to comply with all CSFF Scheme Terms and Conditions, including declarations and funding agreements?	Yes / No
3.3	Governance and Compliance	Can the BoM confirm that no conflicts of interest arise in respect of the proposed Sports Club partnership with the BoM, Patron or property owner?	Yes / No
3.4	Governance and Compliance	Does the BoM understand that additional third-party consents may be required where existing statutory charges or covenants apply to the property?	Yes / No
3.5	Governance and Compliance	Does the BoM acknowledge that approval, where required from the Department of Education and Youth is not guaranteed?	Yes / No
3.6	Governance and Compliance	Does the BoM confirm that the CSFF application must be submitted by the applicant / BoM?	Yes / No
3.7	Governance and Compliance	Can the BoM confirm that the proposed works will not conflict with future planned school development including ASA projects for a minimum of 10 years?	Yes / No
3.8	Governance and Compliance	Does the BoM accept responsibility for lifecycle replacement and renewal of the facilities where required during the grant period?	Yes / No
3.9	Governance and Compliance	Does the BoM confirm its obligation to maintain the facilities in accordance with CSFF requirements for a minimum of 10 years?	Yes / No
3.10	Governance and Compliance	Does the BoM understand that written approval under the patron approval process is required prior to the submission of an application?	Yes / No
3.11	Governance and Compliance	Is the BoM satisfied that the proposed project represents value for money for the school and aligns with both educational and community sport objectives?	Yes / No
3.12	Governance and Compliance	Does the BoM acknowledge that insurance obligations may increase as a result of the provision of community sport facilities?	Yes / No
3.13	Governance and Compliance	Does the BoM acknowledge that the provision of materially false or misleading information may result in sanctions under CSFF governance rules?	Yes / No

3.14	Governance and Compliance	Does the BOM understand and accept that any advises provided by CEIST or The Educena Foundation is made in good faith, without any assumption of liability, and that CEIST and The Educena Foundation will not be responsible for errors or omissions?	Yes / No
3.15	Governance and Compliance	Can the BoM confirm that they will comply with all applicable statutory and regulatory requirements including planning, building control, and construction safety legislation etc.?	Yes / No
3.16	Governance and Compliance	Does the BOM understand that they will be responsible for establishing if there are any wayleaves, easements, rights of way, on, above or below ground services affecting the development of any proposed facilities?	Yes / No
3.17	Governance and Compliance	Does the BOM understand that it will be solely responsible for the management of the capital works in accordance with the grant approval, procurement and future maintenance requirements?	Yes / No
3.18	Governance and Compliance	Does the BOM acknowledge and agree that it shall indemnify the property owner for all costs incurred, including fees, charges, and legal costs, arising from or in connection with the preparation, submission of the application and management thereafter?	Yes / No
3.19	Governance and Compliance	Can the BOM confirm that they have reviewed and fully understand the “Information Pack – CSSF 2026 Programme” available on the CEIST portal?	Yes / No
3.20	Governance and Compliance	Does the BOM understand and acknowledge that it is required to indemnify the Department of Culture, Communications and Sport, the Department of Education, CEIST, and the Educena Foundation against all losses, liabilities, claims, costs, and expenses?	Yes / No
3.21	Governance and Compliance	Is the BoM registered on SPRAOI?	Yes / No
3.22	Governance and Compliance	Is the proposed Sports Club registered with a national association?	Yes / No

3.23	Governance and Compliance	Is the proposed Sports Club registered on SPRAOI?	Yes / No
4	**Use of Facilities**		
4.1	Use of Facilities	Does the BoM acknowledge that funded facilities must operate on a non-exclusive, shared-use basis in accordance with CSFF principles?	Yes / No
4.2	Use of Facilities	Does the BoM acknowledge that the Sports Club will have a minimum of 20 hours per week access, while permitting wider community & school use?	Yes / No
4.3	Use of Facilities	Does the BoM agree to comply with Department of Education guidance on the use of school property outside school hours?	Yes / No
4.4	Use of Facilities	Dopes the BoM understand that any fees to be charged to the sports club / organisation must the set out in the sharing agreement to be submitted at formal approval stage and the fees must be reasonable?	Yes / No
Section 2			
Item	**Component**	**Eligibility Question** **If you answer "YES" to any of the following questions, please provide written details.**	**Response (Yes/No)**
5	**Previous Funding**		
5.1	Previous Funding	Has the BoM previously received CSFF / Sports Capital funding for sports facilities?	Yes / No *Insert details here*
5.2	Previous Funding	Has the BoM received sports facilities grant funding from any other public body or organisation?	Yes / No *Insert details here*
5.3	Previous Funding	If upgrade works to an existing facility are proposed are there licence agreements or current usage agreements in place with a different sports club or organisation.	Yes / No *Insert details here*
Section 3			
Item	**Component**	**Details of Application being Considered**	**Response**
6	**Proposed Facilities**		
6.1	Proposed Facilities	Provide a description of the proposed facilities that are being considered.	*Insert Description here*

6.2	Proposed Facilities	Provide an estimated Total Cost of the proposed facilities (including construction, fees, Vat etc.)	*Insert estimated Total cost here*
6.3	Proposed Facilities	Provide an estimate of the total cost of ownership of the facilities for 10 years - provide schedule, template, include replacement costs, maintenance, repairs, renewal and replacement at today's costs. Allowance to be made for future inflation.	*Insert estimated Total cost here*
6.4	Proposed Facilities	Upload a site map of the full school site indicating the proposed location of the facilities that are being considered.	*Upload map here*