PART C
Final Checklist
Community Sport Facilities Fund 2026 (CSFF)
Capital Works Funding

Notes:
The purpose of this checklist is to assist Boards of Management (BoMs) in confirming that all required steps and actions have been completed satisfactorily prior to submitting an application through SPRAOI for the 2026 CSFF Programme. All questions must be answered to ensure the checklist is fully completed.

Details:

	Roll No.:	
	Name of Person Completing the Checklist:	
	Position of Person Completing the Checklist:	
	Confirm that the Person completing the Checklist has the BOM's authority to submit it:	

1. Preliminary Steps / Actions

Item	Description	Question	Response (Yes/No)
1.1	Land Ownership	The Board of Management (BoM) confirms that it has advised the landowner of the proposed grant funding application and the scope of works.	Yes / No
1.2	Land Ownership	The Board of Management (BoM) confirms that the land title owner has provided a "Letter of Consent" permitting the applicant to submit a grant funding application.	Yes / No
1.3	Land Rights	The Board of Management (BoM) confirms that no utility, rights of way, wayleaves, or easements will be impacted by the proposed capital works.	Yes / No
1.3.1	Land Rights	Where any rights of way (ROWs), wayleaves, easements, or other land rights have been identified under Section 1.3, the Board of Management (BoM) confirms that it has obtained the agreement or consent of the relevant rights holder(s) to undertake the proposed scope of works in the areas affected by such rights over, on, or under the land concerned.	Yes / No

1.4	Statutory Approvals	The Board of Management (BoM) confirms that it has determined whether any statutory approvals are required in relation to the proposed scope of works.	Yes / No
1.4.1	Statutory Approvals	Where statutory approvals are required for the proposed scope of works, as identified in Section 1.4, the Board of Management (BoM) confirms that it will obtain all necessary approvals, permissions, licences, and consents, and will comply with any associated conditions and requirements.	Yes / No
2. Approval Process - <u>Where the land owner is Educena</u>. If the land owner is not Educena, please refer to specific land owner for guidance.			
Item	**Part**	**Question**	**Response (Yes/No)**
2.1	Part A.1	The Board of Management (BoM) confirms that it has obtained Patron approval for the Eligibility Review Questionnaire.	Yes / No
2.2	Part A.2	The Board of Management (BoM) confirms that it has obtained Patron approval for the Sports/Community Club Suitability Assessment.	Yes / No
2.3	Part B.1	The Board of Management (BoM) confirms that both the school and the sports/community club are registered on the SPRAOI Portal.	Yes / No
2.4	Part B.2	The Board of Management (BoM) confirms that the landowner has provided written confirmation that they are satisfied with the submission of the CSFF funding application.	Yes / No
2.5	Part B.3	The Board of Management (BoM) confirms that it has established whether any approvals from utility service providers are required for the proposed scope of works.	Yes / No
2.60	Part B.3	Where approval from a utility service provider is required, the Board of Management (BoM) confirms that the necessary approval(s) have been obtained.	Yes / No